Role: Community Liaison (individuals, or pairs)

Tasks

1- 5 May

- Invite local businesses to take part. Give them and info sheet.
- Get contact details for one person in each partner organistation.
- Ask whether they want us to provide indoor bunting/ outdoor bunting/ a collection basket.
- Bring them print publicity materials (as soon as they are available)

5 -10 May

- Bring the bunting/ basket to them and ask if there's anything they need.
- Bring them more print publicity if needed.
- Invite them to prayer stations & final celebration (Sun, 20 May, 10 am Waltham)
- Discuss how they want to get the goods to Women's Aid.

option 1: bring what you have collected to All Saints on Sun 20 May. option 2: the church will collect the goods and take them to Women's Aid. option 3: the partner organisation can take them directly to Women's Aid – tell them it's part of Knicker Bunting.

10 - 20 May

- Stop in, ask how it's going.
- See if they need us to take in goods but leave some to encourage others.
- Invite them again to the prayer stations and final celebration.

20 - 25 May

• Bring them a thank you card 'from all your friends at Waltham Group Churches'.

Role: Women's Aid Liason

Tasks

2- 5 May

- Help distribute print publicity in the community
- Tell your friends

5 -10 May

- Notice which community partners are involved. Chat with them about it.
- Tell them that you are one of the Women's Aid Liasons, give them your number in case they need the church's help to collect gifts before the 10 days are over.

These are the options for partner organisations in getting the gifts to Women's Aid:

option 1: bring what you have collected to All Saints on Sun 20 May. option 2: the church will collect the goods and take them to Women's Aid. option 3: the partner organisation can take them directly to Women's Aid – tell them it's part of Knicker Bunting.

10 - 20 May

- Come to prayer stations, meet with the people who come. Don't ask if they are from Women's Aid. Just share the experience with them...
- Respond to requests to pick up goods from partner organistations.
- Sat 19 May collect goods, remind partners that there's a celebration at the 10 am Eucharist on Sunday at Waltham.

20 – 25 May

Bring the gifts to Women's Aid.

Role: Prayer Stations Helper

Tasks

3- 5 May

- Help distribute print publicity in the community
- Tell your friends

5 -10 May

- Help set up the prayer stations
- Help the ministry team get any last minute supplies

10 **-** 20 May

- Come to prayer stations, meet with the people who come. Don't ask if they are from Women's Aid. Just share the experience with them...
- Choose 2 sessions to act as 'host'.
- Invite your friends to take part not just church friends.

Being a good host:

It is essential that we find the balancing point between welcoming people and not 'over-welcoming' them or intruding with too many questions.

Women's Aid have told us that they would love it if those who come from Women's Aid just mix in with as wide a range of people as possible – and if they do not feel they are 'marked' or 'noticed' as being from Women's Aid.

Do greet people and offer them something to drink.

Do help them get their bearings – explain how they can engage with the prayer stations.

Don't ask where they are from or how they learned about this.

Don't follow them around the prayer stations.

Do keep a gentle eye on the room, responding to anyone who looks like they're not sure where to go next or what to do.

Do keep the kettle boiling, and offer drinks.

Do help people respect quiet times and explain that when the candle near the door is burning, we are offering each other a gift of silence.

Role:	Baking				
Task:	make cakes for one or more of the 10 days of prayer.				
44	is occasion, please avoid all nuts and nut products. There may be children with nut es present.				
9-20 N	Мау				
Choos	se a date:				
	Thursday, 10 May				
	□ Friday, 11 May – Estelle Foulkes				
	□ Saturday, 12 May				
	☐ Sunday, 13 May – no baking needed past NW's usual Sunday hospitality				
	Monday, 14 May - Bishop David is with us, as is women's aid. This is the day for				
	your very finest				
	Tuesday, 15 May – Jennie Liebenburg				
	Tuesday, 15 May - wild card Would you be willing to help serve tea and cake				
	to those who go on the deanery walk which ends at Barnoldby? KB is looking for				
	someone (or a few people) to unlock, set up, serve, and clean up.				
	Wednesday, 16 May – Jane Tasker				
	l Thursday, 17 May				
	l Friday, 18 May				
	□ Saturday, 19 May – Martine Clayton (505669)				
	Sunday, 20 May – Cake at Waltham. Liase with Waltham Hospitality Team –				
	Linda French (501120)				

Please arrange to bring the cake to church for the start time of the first session that day.

Role: KB Pesterer

Tasks

5 -10 May

- Make sure KB has made print publicity available to all who need it. Help if not...
- Make sure KB has checked in with Women's Aid to answer any questions they
 may have and encourage them to take part in Prayer Stations
- 9th May ask if KB needs help hanging bunting...

10 - 20 May

- Monday, 14th check is there is anything needed for +David's visit in the afternoon.
- Tuesday, 15th -- Make sure KB has given someone the BleB key for the end of the deanery walk on Thursday (probably whomever is making coffee)

Week beginning 11 June

- Make sure KB writes thank you notes to partner organisations
- Ask if KB has arranged a time to go into Women's Aid to follow up on the project.

Role: Resource gatherer/ shopper

Tasks

1 – 10 May

- Tell KB or others on the Ministry Team if you are going to be near an art shop, Ikea, garden centre, etc. Ask if anything is needed
- Offer to go shopping for supplies. Money can be provided beforehand or reimbursed.
- Ransack your house for useful things offer to lend them. Don't take offense if they are not what is needed!
- Join Glip and the Prayer Stations 2018 team if possible to keep up with the latest needs.
- Join in the setup on 7 8 May if possible.

10 **-** 20 May

• Come to prayer stations. Look around. Does anything need replenishing?

What do we need? (this list is ever growing)

- Floor cushions, calm colours.
- Not-too-bright plastic table cloths for painting table
- Paper napkins
- Watercolour paper or some sort of textured soft white/ ivory paper
- Watercolours/ brushes or liquid food colour & droppers & clear plastic cups.
- Borrow: scissors (tie some yarn around yours so you know which they are)
- White fairy lights
- Blue tack, wall-safe sticky things, double sided tape, glue sticks.
- Outdoor seating: blankets, cushions.
- Felt & black bias binding for making bunting (a.s.a.p. before 10 May)
- Origami paper or other good quality pretty printed paper
- Mirrors hand mirrors, small round mirrors, etc.
- Baskets of various sizes for holding resources
- candles & candle holders, lanterns.
- Garden pots (used are fine, will be smashed)
- Sharpies
- 4 old pillowcases
- Long twigs, branches and whatever the base is for making this:

